

Please note these are draft minutes until approved and signed at the next meeting.

**BLETCHINGLEY PARISH COUNCIL
MINUTES OF MEETING HELD IN THE
COMMITTEE ROOMS ON MONDAY 8 MARCH 2010**

P R E S E N T

Councillor R. Gater – Chairman

Councillors: K Bridger, A Butler, PA Glenn, D Martin, N Munday and R Trotman

In attendance: Clerk - K. Wantling, DC Black and DC Myland, PC Shrapel, P Cock – Bletchingley in Bloom, D Turner – Neighbourhood Watch and 3 residents.

31/10 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Moore and Ray and from CC Elias and PCSO Wells. Those attending were welcomed to the meeting.

32/10 DECLARATIONS OF INTEREST

Councillor Martin declared a personal interest as a neighbour in planning applications TA/2010/123, 124 and TA/2010/154 and would introduce these but abstain from any discussion or voting.

33/10 MINUTES

The minutes of the Planning Committee Meeting held on 22 February 2010 were approved and signed by the Chairman. The minutes of the Full Council Meeting held on 8 February 2010 were approved and signed by the Chairman subject to 3 amendments.

Minute 20/10 – page 2 - first paragraph, line 5 – replace “...a pump and damage to electric fencing...” with “...an electric fence in the Control Room..”

Minute 20/10 – page 3 - last paragraph, last line – insert after “approved” the words “but that she would look into the matter.”

Minute 26/10 – page 6 – item 6, 1st line – replace “another plan” with “the Dust Plan”. 2nd line – delete the words “relating to the Dust Plan”.

34/10 RESIDENTS’ REQUESTS

Coneybury shops frontage – a complaint has been raised again about the uneven flagstones and the tree roots causing the footpath to be uneven. Following a discussion, it was agreed that the Clerk would write to the owners asking them to rectify the situation and highlighting the potential insurance risk.

KW

Whitehill Lane planning issue – several residents had complained about breaches of planning regulations occurring at a location in Whitehill Lane and photographic evidence was made available which would be forwarded on to the Planning Authority to deal with.

KW/RG

35/10 REPORT FROM COUNTY AND DISTRICT COUNCILLORS

DC Myland reported that TDC budgets had been approved and staff had agreed to accept a 2 year pay freeze to assist with keeping the budget down. The

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Conservative parliamentary candidate had been given a tour of the local quarry mining locations.

DC Black reported that despite extensive enquiries being undertaken, there is little that can be done with the parking situation near Church House. It would appear that the only solution would be parking enforcement regulations, possibly residents only. Following a discussion, it was agreed that DC Black, Councillor Trotman and the Clerk would canvass the local residents for their views and report back at a later meeting. The Parish Council would agree in principle to the parking restrictions provided it was supported by all local residents.

GB/KW
/RT

36/10 POLICING ISSUES

PC Shrapel reported on the 7 crimes between 8 February 2010 and 8 March 2010. These were down from the 16 for the same period last year. In relation to a previously reported crime re damage to a shop window, an arrest had been made.

PCSO Wells was spearheading the recreation of the Bletchingley Youth Club and had been talking to another PCSO who had set up a youth club in Earlswood. PCSO Wells and the Clerk would be attending this in 2 weeks time to see what it was about. An initial get together was arranged for Thursday 25th March in Church House at 6.30pm for any interested youth and any interested volunteers. It was hoped that there would be some food and refreshments available. The issues surrounding discipline and exclusion were discussed. PCSO Wells was commended for her efforts on this.

PC Shrapel left the meeting.

37/10 BLETCHINGLEY IN BLOOM

The Chairman brought this item forward. P Cock reported that the newly planted bed in Rabies Heath Road had been well received and the excess compost provided by TDC had been used on the St Catherine's School Gardening Club vegetable plots. Funks Brook had been cleared, as had the brambles and rubbish from the car park area at the Coneybury shops. The garden in front of the flats by the Community Centre had also been tidied up. Judging day would be taking place on Friday 9th July. A decision still had to be made as to whether the Village Hall or the Adult Education Centre would be used for this. A new project due to take place on the 13th March would be the clearance of brambles and rubbish from the area behind the new playground at Grange Meadow. Sibelco were being approached for assistance with this project. The Tandridge Local Committee had awarded Bletchingley in Bloom £500.

The Council were asked to approve their continued support for Bletchingley in Bloom and confirm the amount of the contribution. Following a discussion,

IT WAS RESOLVED THAT the Parish Council would continue to support Bletchingley in Bloom and would make available in the form of draw down funds the amount of £600 for the 2010/2011 financial year.

All

38/10 HEVERS POND

The Parish Council were asked to consider the comments of RH&RW Cluttons on the draft Licence. It was felt that in relation to the life saving equipment the Parish

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Council was asked to provide – if this was a statutory duty, why was there no equipment there now as the owners would currently be liable. RoSPA advice on this states that if there is no one to operate life saving equipment then there is little use for it to be available. In relation to not allowing anyone to “jump” into the pond – this is an unenforceable clause and therefore the Parish Council would not accept liability. Following a discussion,

KW

IT WAS RESOLVED THAT the Clerk would write to RH&RW Clutton stating that the Parish Council would not accept the inclusion of clauses 3.1.7 and 3.2 and await their response. It was hoped that the owners would be made aware of this impass in the legal document and that agreement could be reached.

39/10 RESULTS OF THE HOUSING SURVEY QUESTIONNAIRE

It was felt that as Mona Johansson of Surrey Community Action was unable to attend at the last minute that a decision on this be left for a later meeting as further understanding of what it entails needs to be gained. It was noted that the Parish Council would want to retain control over any affordable housing scheme if it were to be undertaken. Councillors were in favour of pursuing this further. Councillor Trotman stated he would be attending a Rural Housing Seminar on the 24th March and would report back. It was hoped that Mona Johansson would be available to attend the next Parish Council meeting at the earlier time of 7pm to discuss this matter. The Clerk would make enquiries and report back.

KW

40/10 MATTERS AND ACTION POINTS ARISING FROM MINUTES

The Clerk’s report was noted.

Annual Parish Meeting – Following a discussion, the Clerk would make enquiries about the availability of speakers on Housing, Police and the Parish Mag. Only 2 would be needed.

KW

Allotments – Preparation of the new allotments had been hampered by the continued cold weather. It was hoped that this would be started before the end of March. Renewal letters would be going out shortly as well as letters to those on the waiting list updating them of the situation.

KW

Signs– re the Cemetery and Allotment signs, the Clerk would contact Ballards for quotes. Councillor Martin would make additional enquiries of Surrey Hills Society relating to a previously requested information board that would have been located at View Point. The Clerk would enquire of SCC Highways as to whether the Parish Council could install “Unsuitable for HGV” signs on certain roads in the village.

KW

DM

KW

Cemetery – Councillor Martin had received a request from the Commonwealth War Graves Commission to try to locate the relatives of E Dobson and W G Carter. He would report back on this at a later meeting.

DM

Village Gateways – In light of residents seeking to request the relocation of the speed limit marker at the east end of the village to include Sunnybank Villas, the Clerk would enquire of SCC Highways as to whether the Gateway could be repositioned in anticipation of this. The other location for the gateway sign near Big Common Lane would be approved at the same time. It was hoped that this meeting with SCC Colin Pearse would be taking place in the next couple of days.

KW

Training – Monday the 26th April had been set for the training session for all

All

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Councillors and would start at 6.30pm. The Clerk would enquire as to whether the Community Centre was available for this.

Ongoing Action Points - As the vegetation down Little Common Lane has been cut back, the lamp posts are now visible. This item will be removed from the list.

DC Myland left the meeting.

41/10 WHITEPOST FIELD

All the relevant original documentation had now been located in relation to Whitepost Field and the surrounding fields. These documents confirmed that Bletchingley Parish Council owned all of Whitepost Field despite only part being registered. Following a discussion,

IT WAS RESOLVED THAT the Clerk would complete a Statutory Declaration, drafted by Councillor Glenn, which would then be passed to Hedleys for comment and completion. This would then enable the unregistered part of Whitepost Field to be correctly registered in the name of Bletchingley Parish Council. A covering letter to Hedleys would accompany the Statutory Declaration and a request for the associated costs would be made.

PAG
KW

B Frances left the meeting.

42/10 CURRENT PLANNING ISSUES

Councillor Martin declared a personal interest in the next three items, the nature of the interest being that he lived nearby. In accordance with the adopted Code of Conduct he stayed in the meeting for the duration of the discussion but declined to comment or vote.

12.3 TA/2010/154 – Land at 61-63 High Street, Bletchingley – Erection of detached dwelling with associated access and parking (CH). Mr R Bagge the neighbour of the above property provided some illustrations of the site in relation to his property and an imposed picture of the outline of the proposed building and read the reasons for the previous applications refusal. He stated that he was against this development due to its inappropriate size for the site resulting in the loss of privacy and view from his garden. Following a discussion,

RESOLVED: The Parish Council objected to this application on the grounds that it is an inappropriate sized development for the size of the plot and was intrusive on the next door property.

KW

R Bagge and P Cock left the meeting.

12.1 And 12.2 TA/2010/123 and TA/2010/124 – 96 High Street, Bletchingley – Change of use of ground floor shop (Class A1) to 1 x bed dwelling (Class C3) (SF) and Listed Building Consent (SF). The Planning Committee confirmed they had no objection to the change of use when discussed at the Planning Committee Meeting. Following a discussion,

RESOLVED: The Parish Council had no objection as long as the proposals were in keeping with a Listed Building.

KW

12.4 TA/2010/167 – The Hawthorns, Pendell Road, Bletchingley, RH1 4QJ – Erection of temporary classroom accommodation (three blocks), contractors' compound and formation of access – all for temporary period of 2 years. (CH). Following a discussion,

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RESOLVED: As this was adjacent to a Grade 1 Listed Building and can be seen from the road, this needs to be only temporary and restored to grassland/gardens at the end of the 2 year works period.

KW

12.5 TA/2010/147/TCA – Land at Stychens Close, Bletchingley – Fell 1 Prunus. (AD).

KW

RESOLVED: No comment.

12.6 TA/2010/132/TCA – Land fronting 64-72 High Street, Bletchingley – cut back branches overhanging building to maintain clearance (AD).

KW

RESOLVED: No comment.

12.7 Any other current planning matters – discussion only.

TA/2009/1540 – 86 The Limes, High Street, Bletchingley, RH1 4PA – Change of use from A1 (shops) to C3 (residential) to part of property and A1 (shops) to B1 (business) to other part of the property. Alterations to front of gate to driveway. – TDC Planning have REFUSED this application.

DC Black left the meeting.

43/10 REPORTS FROM AREAS OF RESPONSIBILITY

1. Neighbourhood Watch – Nothing to report.

2. Footpaths and Bridleways: The Clerk highlighted that Sibelco had written to advise of the temporary closure of Bridleway 148. It was acknowledged that this would cause disruption for users should it be closed for any length of time and hoped that these closures would be kept to a minimum.

3. Transport: It was felt that the potholes were getting worse despite the planned programme of works for the pothole repairs. These had not yet taken place in Bletchingley. The Clerk would make enquires as to whether the street sweeper could be used on the A25 as an interim measure to clear the abundance of stones which had resulted from the un-repaired potholes.

KW

4. Speedwatch: Councillor Munday enquired as to whether D Turner could take over the speedwatch responsibility temporarily in his absence. This was confirmed.

NM

5. Cemetery: The hedge planting behind the bus stop had not yet been done. The Cemetery looked very tidy.

D Turner left the meeting.

6. Minerals/Environment – Councillor Butler reported that the Dust Sub Committee had been postponed by 1 week by Sibelco and would now take place on the 17th March. The Dust Plan was still not out for public consultation. The Chairman reported that Sibelco feel that the comments in opposition to the Pendell applications are not in accord with the spirit of the Local Liaison Committee Terms of Reference. The Chairman would be meeting with Gary Stringer of Sibelco later in the week to discuss this and would relay any information back at the next meeting.

RG

7. Tree Wardens: There was some concern that some tree work appeared to have been done on the edge of Kitchen Copse. Councillor Butler would investigate further and report back.

AB

8. Village Hall/Community Centre: The Secretary of the Village Hall

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Management Committee would be standing down and a replacement was being sought. The low temperature in the Village Hall was of concern and this would be raised at the next Village Hall Management Committee Meeting.

AB/NM

Mr Birt left the meeting.

9. Recreation/Sports Association: There were still issues in relation to the parking at Grange Meadow. A complaint was made about the number of times that debris, namely oranges and plastic liquid bottles from the football matches were left littering the field. Councillor Trotman would bring this to the attention of the Football Club.

RT

10. Allotments: Nothing to report in Councillor Moore's absence.

11. Street Lighting: 6B on the A25 near the Cemetery and No 3 Castle Street are both on all day. Following a discussion,

IT WAS AGREED THAT the Clerk would report these.

KW

12. CCTV: The Chairman reported that the CCTV systems were operating normally.

13. Website: Nothing to report on the website in Councillor Ray's absence.

44/10 FINANCE

14.1 To confirm Clerk's attendance at a Clerk's Networking Day on 26 March 2010 at a cost of £51.75 (incl VAT) (**LGA 1972 s111**).

IT WAS RESOLVED THAT this be agreed.

All

14.2 The following March payments were sanctioned, cheques and stubs signed.

000671	Bletchingley Village Hall	30.00
000672	Mrs K Wantling	740.92
000673	Mrs K Wantling	49.00
000674	HM Revenue & Customs	101.94
000675	Hedleys Solicitors	583.75
000676	Vistec Systems Limited	55.81
000677	DA Landscaping	<u>504.00</u>
		<u>£2,065.42</u>

14.3 To consider costs for the provision of information boards at the Cemetery, both allotments and the BT Kiosk in Brewer Street and costs involved in the repairs to the BT Kiosk in Brewer Street (**LGA 1972 s111**). Following a discussion,

IT WAS RESOLVED THAT 2 signs for the Cemetery and 2 signs for the allotments would be obtained. The Clerk would make a temporary laminated sign for the BT Kiosk. Whilst the Clerk had quotes for the replacement glass, it was felt that quotes should be obtained for the preparation and repainting of the BT Kiosk before any glass is replaced.

KW

45/10 CORRESPONDENCE RECEIVED

15.1 E-mail request from Shere Parish Council for information about school admissions in rural areas. Following a discussion,

IT WAS RESOLVED THAT the Clerk would use Councillor Trotman's

KW

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response.

46/10 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

Councillor Munday reported that Meridian radio would be going live on 107 FM radio and he would be hosting some of the shows.

Neighbourhood Watch AGM – 16 April. The Newsletter was ready for publication.

47/10 DATE OF NEXT MEETINGS

Planning Committee Meeting – 29 March 2010

Parish Council Meeting – 12 April 2010

The Chairman closed the meeting at 10.15 pm