

Please note these are draft minutes until approved and signed at the next meeting.

**BLETCHINGLEY PARISH COUNCIL
MINUTES OF MEETING HELD IN THE
COMMITTEE ROOMS ON MONDAY 09 NOVEMBER 2009**

P R E S E N T

Councillor R. Gater – Chairman

Councillors: K Bridger, A Butler, D Martin, J Moore, N Munday, S-A Ray and R Trotman

In attendance: Clerk - K. Wantling, DC Black, DC Myland, CC Elias and 1 resident.

143/09 APOLOGIES FOR ABSENCE

Apologies were received and accepted from PA Glenn, PC N Shrapel and PCSO L Wells. All were welcomed to the meeting.

144/09 DECLARATIONS OF INTEREST

No changes were made to the existing Declarations of Interest.

145/09 MINUTES

The minutes of the Planning Committee Meeting held on 26 October 2009 were approved and signed by the Chairman. The minutes of the Full Council Meeting held on 12 October 2009 were approved and signed by the Chairman subject to the amendment of “94” to “84” on page 4, minute 137/09, paragraph 1, second last line.

146/09 RESIDENTS’ REQUESTS

Parking in the Cul-de-sac by the Church – Several residents had complained about the inconsiderate parking in this location of a large mobile home type vehicle. The Parish Council confirmed they were aware of this problem and were led to believe that the vehicle was taxed and insured. It was considered inappropriate and inconsiderate for a vehicle of this size to park in this location due to the need for access to all properties and the Church. The Parish Council would approach the Police to enquire whether they could formally speak to the owner of the vehicle and ask them to park more appropriately. There were also concerns that some of the vehicles in this location, whilst not having for sale signs on them, were being advertised as for sale online. TDC had been in touch with the owner of the garage in relation to the work hours and the type of vehicles worked on and these conditions seemed to have improved. Councillor Martin was in receipt of a copy of the original Licence Agreement for The Works and would forward a copy of this to the Clerk. It was agreed that the Clerk would write a letter to Mr Evans at TDC, with a copy to the owner about the concerns brought to the attention of the Parish Council.

KW

DM
KW

An apparently abandoned vehicle near the exit from the Village Hall, whose registration number was P204 PUM and which had 2 flat tyres was brought to the attention of the Parish Council. The Clerk would report this to the Police.

KW

147/09 REPORT FROM COUNTY AND DISTRICT COUNCILLORS

DC Myland reported that she had been to the Surrey Local Meeting where she had raised various issues in relation to the mining on the Marsh, particularly in relation

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to the traffic levels and routes. It was thought that Mercers and Chilmead would result in additional traffic using Cormongers Lane and then travelling west through Bletchingley towards the M25. Councillor Butler was asked to forward her comments on the Minerals Plan to DC Myland in due course. There was to be a meeting with DC Myland on Friday 13 November at 10am at the Inn on the Pond in relation to the above issue and DC Myland invited any interested parties to attend.

DC Myland left the meeting.

DC Black confirmed that the issues relating to the drains at the garages near the Coneybury Shops were being dealt with and she would chase in relation to the damaged manhole cover. Issues relating to the Coneybury garages further up were also being looked at.

CC Elias stated that the relocation of the 30 speed marker in Little Common Lane would hopefully be included in the list for next year's review. He was also looking at alternative funding for the Village Gateways.

The issue of the fading yellow lines had been passed on to the contractor. This was apparently a widespread problem, which would need to be rectified.

The Chairman enquired about the vehicle counter, which had appeared on Place Farm Road. This was confirmed as being in place to enable Sibelco to undertake a traffic survey of vehicles using this road as part off one of its required evidence studies.

Complaints about the new signage at The Plough had been received from several residents. TDC had been informed and would be issuing an enforcement notice for breach of planning regulations. This would request The Plough to remove the signs within 28 days.

Councillor Martin on behalf of the British Legion thanked the Parish Council and the contractor for undertaking the repairs to the damaged stone at the War Memorial at such short notice and in time for the War Memorial Service. Thanks were also given to PC N Shrapel and PCSO L Wells for assisting with the traffic stop during the service.

148/09 POLICING ISSUES

The Clerk read the report provided by PC Shrapel in his absence. Extra shifts over the Halloween and Fireworks period had been worked and there had been no reported crimes for the Bletchingley and Nutfield area on these two days. They confirmed they had been pleased to assist the community with the parade on Remembrance Sunday. There were 11 reported crimes since the last report. There was concern about the 2 reported burglaries as both incidents happened on properties where the occupants appeared to have been away for some time. Residents are advised to notify a trusted neighbour to keep an eye on a property if it is to be vacated for any length of time.

149/09 VILLAGE GATEWAYS

All Councillors had received a sample of the fonts that could be used for the lettering on the sign. Following a discussion,

IT WAS RESOLVED THAT Font type "B" would be chosen and that the wording

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be amended to read “Historic Borough of Bletchingley”. Councillor Martin would also canvass the views of the Historical Society Members. The Clerk confirmed that the Planning Application was in but minor issues were having to be clarified.

150/09 MATTERS AND ACTION POINTS ARISING FROM MINUTES

The Clerk’s report was noted.

Bletchingley Playground/Parish Plan – The Clerk updated on the progress of the playground and the events planned for the Open Day on the 21st November. It was decided that the Parish Council would not have a stall at this event to raise awareness of the Parish Plan as there was no one available to “man” the stall. There were more interested parties in joining the Parish Plan Steering Group but it was also felt there was a need to identify any groups not covered by those already interested. The Parish Plan would be put on a future agenda, with the idea of a possible event being held early in 2010 to inform the interested parties in more detail about what is involved.

CC Elias and DC Black left the meeting.

Allotments – Confirmation of Borrowing Approval is awaited, along with the legal documentation from the Lawyers re the purchase of the Little Common Lane Allotments.

Councillor Training – All monies should be in by the end of November from those Parish Councils who sent councillors on the training course. This income almost covered the cost of the training. Thought would be given to arranging further training on the Power of Wellbeing.

Volunteers – The Clerk suggested that volunteers working under Bletchingley Parish Council knowledge should wear high viz tabbards. It was noted that there would be a need to have good supervisors for the duration of any works and the usual risk assessments and checks undertaken. It was agreed in principle that this was a good idea and that further research on costings etc should be undertaken by the Clerk.

KW

Salt Bins – The Clerk would enquire as to when the salt bins were scheduled to be filled.

KW

ESPLG Meeting – Councillor Trotman updated the Parish Council on one of the items discussed at the above meeting in relation to the use of the Power of Wellbeing, which could enable a Parish Council to own a housing development and therefore retain control over the development rather than a developer. It was felt that this could be discussed further at a later date if the Housing Survey identified a need for affordable housing in the Village. After hearing the talk on Village Halls, he felt that the Bletchingley Village Hall Management Committee were doing a very good job

151/09 CURRENT PLANNING ISSUES

9.1. **TA/2009/1307/TCA** - Rhu Ellen, Outwood Lane, Bletchingley RH1 4LR - Reduce lateral branches of 1 Yew tree back to boundary line. (AD)

RESOLVED – No comment.

KW

9.2. **TA/2009/1325** - Kenilworth Cottage, Rabies Heath Road, Bletchingley, RH1 4NB - Erection of single storey extensions to east and west elevations.

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(AS)

RESOLVED – The Parish Council would like it noted that they are concerned about the repeated extensions to the property and the resultant cumulative increase in size.

KW

9.3. **To discuss any comments on the Tandridge Statement of Community Involvement Revision Consultation.** Following a discussion,

KW

RESOLVED – The Parish Council welcome the role of the Parish Council set out in the document.

9.4. **To discuss any comments on the partial review of the South East Plan, particularly policy H7 concerning Gypsies and Travellers.** The Parish Council previously made comments on the draft revision when out for consultation – namely that most sites in Tandridge are either in Bletchingley or on its borders and that the housing allocation scheme was in the favour of gypsies, particularly single males and therefore did not provide equal opportunities for members of the general public. It was highlighted that Surrey Community Action have a Gypsy Community Liaison Officer. Following a discussion,

KW
DM

RESOLVED – that Bletchingley Parish Council would like to be invited to attend the Examination in Public, (2nd to 5th February 2010) in light of the nature of the comments made at consultation. Councillor Martin confirmed he would be available to attend.

9.5 There were no other planning matters.

152/09 REPORTS FROM AREAS OF RESPONSIBILITY

1. Neighbourhood Watch – From the Police report, it appears that Bletchingley does have an issue with drugs and therefore parents need to make sure that children are aware of the risks involved and all need to be vigilant. There has been some development with issues at Clare Cottages.

2. Footpaths and Bridleways: It was reported that the large Sycamore tree in the Old Allotment Field is shading a section of Footpath 506 and adding to the drainage problems in that area. The other trees overhanging the footpath in that location belonged to 94 High Street and would be dealt with by the owner. Following a discussion,

IT WAS RESOLVED THAT the Clerk would instruct the contractor to remove the tree.

KW

3. Transport: It was noted that Gatwick Airport had now been sold. Councillor Munday was keeping a note of which road signs within the village needed cleaning and where possible undertaking the cleaning.

4. Speedwatch: Due to the recent wet weather, there had been no speedwatch activity. The Clerk had circulated a note about Goods Vehicle Operators Licensing Training for Borough, District and Parish Councils to be held on 24th November in Cobham. Councillor Trotman confirmed he would be available to attend.

RT

7. Village Hall/Community Centre – The new Licensing Laws were being reviewed carefully. A new boiler had been installed in the Village Hall and was working effectively and should be more efficient and economical. The Community Centre boiler had been serviced. A discussion would need to take place with the

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Trustees in relation to the replacement of the kitchen equipment. A recent birthday party in the Village Hall had resulted in floor damage. The deposit had therefore not been returned and costs were being sought from the hall hirer. The new boiler had cost £2195 to replace the old one, which was around 20 years old. Further discussion would need to take place in relation to where funding could come from to retrospectively pay for this.

5. Cemetery: Nothing to report in Councillor Glenn's absence. In relation to the removal of the dead tree in the cemetery. The Clerk had received two quotes. One for £160 plus VAT from a previous contractor who had undertaken tree felling in the cemetery and another quote for £260. Following a discussion,

IT WAS RESOLVED THAT Turners Hill Tree Surgeons would undertake the tree clearance at a cost of £160 plus VAT (LGA 1972 s214).

KW

Councillor Munday left the meeting.

6. Minerals/Environment/Tree Wardens – Councillor Butler confirmed she was in receipt of the Surrey Minerals Plan documentation and documents shared with the Surrey Waste Plan Consultation. She would be reviewing these in due course. Policy MC8 stated that there were about 10 years of reserves at Pendell. There are no details of the reserves of oil being worked at Tilburstow Hill. Policy MC14 refers to the need for protection from the adverse effects of quarrying. Councillor Butler would circulate her comments to the Council in time for the next meeting. In relation to Sibelco, QOG felt that the Dust Plan and the Sibelco Planning Applications for the Mining extensions should be considered together. The Parish Council may be asked to write a letter to Sibelco supporting this view.

AB

AB

8. Recreation/Sports Association: Councillor Moore had done the quarterly playground inspection for Stychens Lane and all was in order. There were however the remains of another firework session that needed clearing up. The Clerk would report this.

KW

9. Allotments: Nothing to report on allotments. The outcome of the Borrowing Approval Request was still awaited. Legal paperwork from the lawyers re the sale of the land at Little Common Lane was also awaited.

10. Street Lighting: No 10, Rabies Heath Road was on permanently. No 8, Rabies Heath Road, opposite The Sheiling, was not working. The vegetation around the lights in Little Common Lane had been cleared. Following a discussion,

IT WAS AGREED THAT the Clerk would report these and review the Little Common Lane lights.

KW

11. CCTV: The Chairman reported that the CCTV systems were operating normally. He confirmed that the CCTV would not have been able to pick up the damage to the War Memorial. Following a discussion,

IT WAS AGREED THAT the Clerk would write a letter to BIFFA informing them that one of their vehicles was witnessed when it hit the stone at the War Memorial, sheering it off at ground level on Thursday morning of the 5th November 2009.

KW

12. Website: Councillor Ray reported that the move to the new platform had still not been completed. She proposed sending out an E-newsletter to residents who subscribed, notifying them of any new changes to the website. Following a discussion,

SAR

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IT WAS AGREED THAT this was appropriate and that the Police Newsletter would also be put on the website.

153/09 FINANCE

10.1 The following November payments were sanctioned and cheques and stubs signed.

All

000629	Tandridge District Council	£167.50
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The above cheque was signed at the Planning Committee Meeting on 26/10/09 and had been agreed on the 14/09/09 under minute 120/09

000630	Bletchingley Village Hall	12.00
000631	Mrs K Wantling	692.79
000632	HM Revenue & Customs	101.94
000633	CPRE	29.00
000634	R Gater	115.00
000635	Royal British Legion Poppy Appeal	25.00
000636	Sutton and East Surrey Water plc	12.06
000637	SLCC Enterprises Ltd	112.70
000638	Vistec Systems Limited	54.63
000639	DA Landscaping	<u>809.00</u>
		<u>£2,131.62</u>

154/09 REVISED BUDGET FOR 2009/10 AND PRECEPT FORECAST FOR 2010/11

(i) To review the revised budget and precept forecast. Following a discussion, **IT WAS RESOLVED THAT** the revised budget and precept forecast be accepted with the inclusion of a figure of £1700 towards the Parish Plan costs and that the Administration Figure needs to be itemised in more detail.

(ii) to confirm membership of agreed organisations; following a discussion, **IT WAS RESOLVED THAT** membership of the same organisations as 2009/10 would be continued, together with the addition of membership to Surrey Community Action currently at £35 per year.

(iii) to confirm regular donations to specified organisations; following a discussion,

IT WAS RESOLVED THAT the following donations to Bletchingley in Bloom, Oxted CAB, TVSC and the Royal British Legion would be continued in 2010/2011.

(iv) agree final precept figure to be provided to TDC. Following a discussion, **IT WAS RESOLVED THAT** due to unforeseen circumstances in the necessity to purchase the Little Common Lane Allotment Land and the need to provide additional allotments, there will be an increase in the precept of £5000. This works out to an increase of roughly £2.19 per elector. The allotment rents will also need to be increased.

155/09 CORRESPONDENCE RECEIVED

The list of correspondence received and previously circulated was noted.

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156/09 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

There were no matters for reporting or inclusion on future agendas.

157/09 DATE OF NEXT MEETINGS

Planning Committee Meeting – 30 November 2009

Parish Council Meeting – 14 December 2009

The Chairman closed the meeting at 10.10 pm