

Please note these are draft minutes until approved and signed at the next meeting.

**BLETCHINGLEY PARISH COUNCIL
MINUTES OF MEETING HELD IN THE
COMMITTEE ROOMS ON MONDAY 12 JANUARY 2009**

P R E S E N T

Councillor R. Gater – Chairman

Councillors: K Bridger, A Butler, D Martin, J Moore, N Munday and R Trotman

In attendance: Clerk - K. Wantling, DC G Black, P Cock – Bletchingley in Bloom, D Roberts and K Tunstall.

01/09 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Tatnell, DC T Elias and CC M Myland. The Chairman welcomed all to the meeting.

02/09 DECLARATIONS OF INTEREST

No changes to the Declarations of Interest were made.

03/09 MINUTES

The minutes of the Parish Council meeting held on 8th December 2008 were approved and signed by the Chairman.

04/09 RESIDENTS' REQUESTS

It was reported that there was a leak on the Castle Round Footpath. It was confirmed that the adjoining owners and the Environmental Health Department were aware of the issue and monitoring the situation. DC G Black would look further into the matter.

DCGB

Concerns had been voiced about the Adult Education Centre's Caretaker Residence being unoccupied for some time. Following a discussion,

IT WAS AGREED THAT the Clerk would make enquiries of the Redhill Further Education Department.

KW

The deteriorating condition of Church Lane was raised again. This was an ongoing issue. Requests had been made to make the road into a one-way system. Since the beginning of December there had been 3 serious accidents in Whitehill Lane/Brewer Street due to the poor drainage. DC G Black would raise the issue again with D Poole of Highways, both in relation to the clearance of drains and the maintaining of the camber of the road in Church Lane.

DCGB

The drains near Nos 4 and 5 Claire Cottages were blocked. DC G Black would add this to the list.

DCGB

05/09 REPORT FROM COUNTY AND DISTRICT COUNCILLORS

Nothing to report

06/09 POLICING ISSUES

No police reports

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07/09 BLETCHINGLEY IN BLOOM

Mrs Cock reported that due to the weather conditions, the 2nd phase of the planting of the amenity bed had not yet been completed and was now scheduled for this coming weekend. The Gardening Club at St Catherines' School had been resurrected and would start next week. The Chairman confirmed that the Parish Council had received no response to the direct correspondence to the owners of Hevers Pond. Mrs Cock was concerned that other environmental bodies who were aware of the state of Hevers Pond and the owners obligations, may go public. There was frustration at the lack of contact from the owners and the agents suggested use of a large licence and attached fee, which the Parish Council did not feel was appropriate. Hevers Pond is a site of Scientific Interest and fulfils all the requirements of a SSSI (Site of Special Scientific Interest). The Chairman confirmed he was happy to be interviewed, should Bletchingley in Bloom wish to go public with the state of Hevers Pond.

RG

The subject of the Village Gateways was once again raised. DC G Black confirmed that Highways would not fund any new gateways on the A25 entrances to replace the existing. However, it was felt that they may consider the installation of gateways on the north and south entrances to the village. The Clerk would make further enquiries.

KW

More project ideas were required by Bletchingley in Bloom.

A meeting would be arranged by Councillor Bridger to meet with DA Landscaping and Mrs Cock to discuss further pruning of the tree by the Red Lion and the area by the Castle Close Pound.

KB

D Roberts left the meeting

08/09 MATTERS AND ACTION POINTS ARISING FROM MINUTES

The Clerk's report was noted. No changes were made to the list of outstanding action points.

Highway Issues – The yellow lines have been painted at Barfields and Church Lane. The state of the central island bollards was raised, some had been cleaned. The Clerk had reported to Highways that several of these bollards were no longer appropriately lit and would try to obtain an update.

Cemetery – additional maintenance clearance was now being undertaken in the cemetery and improvements were already noticeable. This clearance work would continue until the grass cutting schedule resumed.

Parish Emergency Plans – The Clerk had attended the meeting in December where the general consensus of Clerks was that the idea was a good one. Councillor Munday offered his assistance to the Clerk in undertaking to complete the Emergency Plan.

KW/
NM

DC G Black reported that she had been informed that the new PCSO for Bletchingley was currently being trained and would hopefully be available in March.

09/09 CURRENT PLANNING ISSUES

- 9.1. TA/2008/1611/TCA – 3 Castle Cottages, Bletchingley – reduce height of 4x Lawson Cypress to form consistent height of 4 metres.

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RESOLVED – No comment. KW

9.2. **TA/2008/1612/TCA** – Quince Cottage, Castle Square, Bletchingley – Reduce laterals overhanging garden by up to 3 metres of 2 x Ash trees. KW

RESOLVED - No comment

9.3. **TA/2008/1626** – Coppice Lea, Bletchingley Road, Merstham – Erection of various single storey extensions.

RESOLVED – No comment KW

9.4. **TA/2008/1627** – The Barn, Place Farm Road, Bletchingley – Erection of car barn.

RESOLVED – No comment KW

9.5. **TA/2008/1635** – Dairy Business Park, Brewer Street, Bletchingley – Retention of Flues and Extraction ducts to western roof slope.

RESOLVED – The Parish Council object on the same terms as the first phase of the application, mainly due to the increased traffic and object to any continued expansion of this site. The complaint correspondence from a resident relating to the state of Church Lane should also be submitted. It is also to be noted that the Planning Application is different to the description, leading to confusion. The Parish Council are not sure from the Design & Access Statement if this application is for ducting only or for a new surgery. The Design & Access Statement needs to refer to the fact that the application is in a Conservation Area. The Parish Council feels that the Environmental Department needs to be notified of this application in relation to the flues. KW

9.6. **TA/2008/1672** – 33, St Catherine’s Cross, Bletchingley – Erection of 2-storey side extension. KW

RESOLVED – No comment

9.7. Any other current planning matters – discussion only

DC G Black and Mrs Cock left the meeting.

Below is a list of planning appeals and delegated action taken by TDC in relation to planning applications.

TA/2008/354 – The Whyte Harte, High Street, Bletchingley – erection of 5 terraced houses, detached storage barn with parking & access onto Outwood Lane (outline) – **Appeal dismissed.**

TA/2008/1334 - The Whyte Harte, High Street, Bletchingley – erection of 4 x 3 bed dwellings with refuse store, parking and access onto Outwood Lane (outline) – **Refuse.**

TA/2008/1349 – Lake Farm, Pendell Road, Bletchingley – Erection of a single storey rear extension – **Approved (Full)**

TA/2008/1370/L1 – Brewer Street Farm, Brewer Street, Bletchingley – Erection of double garage – **Approved (Full)**

TA/2008/1370/L2 – Brewer Street Farm, Brewer Street, Bletchingley – Erection of garage (Listed building consent) – **Withdrawn/Substituted**

TA/2008/1374 – The Plough, 2 High Street, Bletchingley – Erection of Fire Escape

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– Approved (Full)

TA/2008/1468 – Kenilworth Cottage, Rabies Heath Road, Bletchingley – Erection of 2-storey side extension and single storey front extension – **Withdrawn/substituted**

TA/2008/1551/L1 – 1 Grange Close, Bletchingley – Erection of part 2-storey part first floor side extension and conservatory to rear elevation (planning permission – 2008/1551/L1 and L2 – Conservation Area Consent) – **Approved (Full)**

TA/2008/1563 – Land at White Hill Lane, Bletchingley – Erection of Barn for the storage of agricultural machinery, silage hay and stock pens within. Retention of alterations of track and entrance gates – **REFUSE**

TA/2008/1585/TCA – Berry House, 58 High Street, Bletchingley – Reduce and Reshape crown of 1 x magnolia by up to 35% or previous reduction points – **Approved by letter**

TA/2008/893 – Chi Cottage, Godstone Raod, Bletchingley – Removal of parapet wall. Erection of replacement wall and pitched roof on side extension and alterations to front bathroom window. Amendment to application TA/2007/420. – **Approved (Full)**

10/09 REPORTS FROM AREAS OF RESPONSIBILITY

1. Minerals/Environment/Tree Wardens: Councillor Butler updated on SEERA requiring higher quotas for mining sand than had been anticipated and which SCC feel is unrealistic for Surrey. SCC are to produce a consultation document by July which will indicate what sites could be used to produce the sand quotas. Star Energy: More details need to be known about the latest Star Energy Application, i.e. hours of work, removal of plant, what happens to the void. This type of information is required before comments can be made by the end of February. It is hoped the additional information requested will be available in time for discussion at the February meeting. Sibelco: Coping Request. Councillor Butler briefed the Council on the Scoping Request and outlined the list of concerns raised. Copies of both these documents were circulated to all councillors. It was agreed that this list should be sent to SCC Planning and Sibelco and CC Myland. The details requested need to be contained in the Environmental Impact Assessment which will accompany the application to extend the North Park Quarry westwards.

AB

AB and KT left the meeting.

2. Neighbourhood Watch – PC N Shrapel had returned from holiday today. The location at St Mary's Church had been relatively quiet over the Christmas/New Year period. There were still gatherings of youth occurring at this location and a motorbike was making a re-appearance. Most mornings revealed an increased amount of litter as a result of these gatherings. It was felt that these gatherings needed to be controlled. The Council were made aware of letter box explosions in the last month in Tatsfield and what appeared to be the theft of bags in the ladies toilets at the Belfry. One such incident resulted in a subsequent burglary of a dwelling.

3. Footpaths and Bridleways: Councillor Trotman had nothing to report other than the Castle Round footpath reported earlier.

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4. Transport: Councillor Munday reported that some of the bollards had been cleaned and the remainder apparently cleaned by Highways. The lights in the majority of these were still not working. Details would be forwarded to the Clerk for reporting. The yellow lines at Barfields and Church Lane had now been painted. The Clerk reported that a resident had requested an additional salt box in the Coneybury Estate. Following a discussion,

IT WAS AGREED THAT the Clerk would make enquiries about the purchase of additional salt boxes and that the Parish Council would consider offering a contribution towards the costs. The Clerk would also report that the salt boxes needed filling.

KW

5. Speedwatch: Nothing to report.

6. Cemetery: Nothing to report in Councillor Tatnell's absence. The Clerk suggested the dedication of a set area in the cemetery for the burial of ashes and a possible rose garden for the scattering of ashes. Following a discussion,

IT WAS AGREED THAT this idea would be reviewed in more detail at a future date.

KW

7. Village Hall/Community Centre: Nothing to report.

8. Recreation/Sports Association: Nothing to report.

9. Allotments: Nothing to report.

10. Street Lighting: The Clerk reported that No 2 Light in Church Lane was once again on all day.

IT WAS AGREED THAT the Clerk would report this.

KW

11. CCTV: All CCTV cameras were working correctly. The CCTV contract would need to be put out to tender this year to ensure continued good practice. Following a discussion,

IT WAS RESOLVED THAT an advert would be placed in the Surrey Mirror. The Clerk would make enquiries as to costings for putting the advert in the Life and County Border News papers as well.

KW

12. Website: The Clerk had nothing to report.

11/09 FINANCE

11.1 The following January payments were sanctioned and cheques and stubs signed.

All

000534	Bletchingley Village Hall	9.00
000535	Mrs K Wantling	611.78
000536	HM Revenue & Customs	74.01
000537	Namesco Limited	22.99
000538	DA Landscaping	504.00
000539	RP Hook	780.00
000540	Sutton & East Surrey Water plc	35.43
000541	Sutton & East Surrey Water plc	15.71
		<u>£2052.92</u>

To consider the benefits of joining the Rural Services Network for a yearly fee of £60.00 plus VAT per annum. Following a discussion,

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IT WAS RESOLVED THAT the Clerk would obtain the views of SCAPTC and report back at the next meeting.

KW

12/09 FOOTPATH 506

It was reported that a cheque in the sum of £24,702.54 for costs agreed by HH Judge Reid in settlement of the matter of Footpath 506 had been received from Mr Herrtage via the Council's solicitors, Hedleys.

13/09 CORRESPONDENCE RECEIVED

13.1 Capel Parish Council - To consider a request for funding towards the campaign to fight the proposed Energy from Waste Incinerator at Clockhouse Capel. Following a discussion,

IT WAS RESOLVED THAT the Parish Council did not have the powers to make the contribution. This was backed up by correspondence from SCAPTC. The Clerk to respond accordingly.

KW

13.2 East Surrey Housing Strategy Consultation – to consider what comments Bletchingley Parish Council should make to the consultation. There were concerns that there was pressure to build extra houses outside the residential settlement line. Following a discussion,

IT WAS RESOLVED THAT Bletchingley Parish Council would respond stating that whilst they appreciate the difficulties, they oppose the building of further houses outside the settlement line within the greenbelt area. There is a need to look at how to accommodate people within existing housing.

KW

Copies of correspondence received from David Price Solicitors and Advocates and Hedleys Solicitors subsequent response had been forwarded to Councillors for their comment and approval.

The Chairman stated that in view of the special confidential nature of the matter to be discussed, it is advisable in accordance with the provision of the Data Protection Act 1998 and the Freedom of Information Act 2005, the matter be discussed in Committee.

14/09 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

Dates for the April meeting and Annual Parish meeting would be discussed at the February meeting.

15/09 DATE OF NEXT MEETINGS

Planning Committee – 26 January 2009

Parish Council Meeting – 9 February 2009 – 7pm start for discussion on Rural Affordable Housing by Surrey Community Action representative.

The Chairman closed the meeting at 9.40 pm