

**Bletchingley Parish Council
Receipts and Payments Account
for year ended 31 March 2010**

	Notes	2010	2009
RECEIPTS			
Precept		30,000	27,500
Interest Receivable		15	451
Allotment rents & key deposits		383	331
Field Rents	4	700	800
Cemetery		910	1,019
Website		413	425
CCTV		-	-
Grants/Donations	7	46,342	-
General Administration		367	137
Training Course Fees		768	
Outsourcing Clerk's Secretarial Fee		262	
VAT Reclaimed	3	1,593	1,535
Insurance Claims (Misc)		-	-
Insurance Claim for Legal Case 506		-	8,232
Village Hall Rent	2	400	400
Bletchingley Village Fair		398	340
Settlement Fee for Legal Case 506	6	-	24,703
Total Receipts		82,551	65,873
PAYMENTS			
Parks & Opens Spaces		37,882	1,210
Allotments	4	11,009	647
Fields		-	-
Highways & Rights of Way	8	45	280
CCTV Costs		1,872	3,770
CCTV Call Out Charges		250	170
Cemetery		7,480	7,192
S137 Payments	5	154	1,173
Website		125	200
Village Hall	2	607	526
Subscriptions		941	856
Donations		150	635
Insurance	6	1,859	26,372
VAT	3	6,400	1,593
Parish Clerk Salary		7,653	7,135
Parish Clerk Expenses		476	496
Parish Clerk Employers NI		981	933
Stationery + Reference Books		365	382
Chairman's Allowance		460	420
Auditors Fees		631	514
Legal Costs	6	934	8,232
General Administration		828	908
Christmas Tree Lights		2,183	-
Training for Clerks and Councillors		633	-
Hog Roast		545	-
Total Payments		84,463	63,644
NET RECEIPTS/(PAYMENTS) for the year		- 1,912	2,229

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MOVEMENT IN FUNDS

GENERAL FUND

	2010	2009
Balance b/fwd @ 31.03.09	20,606	18,377
Receipts & (Payments) account	-	2,229
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Balances c/fwd @ 31.03.10	18,694	20,606
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REPRESENTED BY:		
Deposit Account	18,518	20,003
Current Account	122	533
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	18,640	20,536
Cash held by Clerk	54	70
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TOTAL RESERVES AT 31 MARCH 2010	18,694	20,606
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The above Statement represents fairly the financial position of Bletchingley Parish Council as at 31 March 2010 and reflects its Income and Expenditure for the year then ended.

Signed
[Signature]

Chairman

Date

[Date]

Signed
[Signature]

Responsible Financial Officer

Date

[Date]

**Bletchingley Parish Council
Receipts and Payments Account
for year ended 31 March 2010**

NOTES TO THE ACCOUNTS

1 ASSETS

MOVEMENTS IN THE YEAR

Adoption of BT Kiosk in Brewer Street for £1 in May 2009 and Purchase of Christmas Tree Lights in December 2009 for £2182.50 and purchase and installation of 2 Village Gateways and signs in March 2010 for £1539 but paid for in April 2010

Cost

At 31st March 2010, the following assets were held

Value

COMMUNITY ASSETS

Cemetery	-
Tilgate Common	-
Stychens Lane Playing Field	-
Whitepost Field	-
Stychens Field	-
Village Pound	-
War Memorial	51,337
Little Common Lane Allotments	-

STREET FURNITURE

Bus Shelter	10,379
Notice Board	1,087
6 Seats	3,911
1 Picnic Table	652
Village Sign	900
BT Telephone Kiosk	5,125
2 x Village Gateways and Signs	1,538

GATES & FENCES

Cemetery Gates (Small)	4,759
Cemetery Gates (Double)	1,795
Allotment Gate	53

OTHER FIXED ASSETS

Sundry Equipment	291
CCTV Systems	14,000
Christmas Tree Lights	2,250
	<u><u>98,077</u></u>

The valuation of these assets is based on insurance value replacement costs, with the exception of Community Land, which is valued at NIL including the two fields.

2 LEASES

At the year end the following Lease and Trust Deed was in operation

Lessor: Village Hall Trust; **Lessee:** Bletchingley Parish Council; **Purpose:** Hall Management; **Annual Lease Payable:** £400; **Year of Expiry:** 2021

Lessor: Trust Deed Parish Council; **Lessee:** Village Hall Management Committee; **Purpose:** Hall Management; **Annual Lease Payable:** £400; **Year of Expiry:** 2021

3 VAT PAYMENT

A claim to Customs and Excise for repayment of £1,593 was made and a claim for £6,400 will be made. All amounts stated in these accounts are excluding VAT.

4 TENANCIES

During the year, the following tenancies were entered into:

Council as Landlord

Tenant: Mrs A Hulston; **Property:** Whitepost Field; **Rent p.a.:** £400

Tenant: Mr T Gosling; **Property:** Stychens Lane Field; **Rent p.a.:** £300

Council as Tenant

Granting Authority: Thames Water Authority; **Property:** Allotment Field, Little Common Lane;
Rent p.a.: £25. Property purchased at the end of 2009 for the sum of £10,000.

5 S. 137 PAYMENT

The limit for spending under S137 of the Local Government Act 1972 for this council in the year of account was £14,077.35 Based on £6.15 per elector and 2289 electors (as at 01/12/09). The amount of £154 was used under this category in respect of donations as a benefit to the Parish, namely contribution towards poppy wreath, St Catherine's Hospice and CPRE membership.

6 LITIGATION

In 2008/09 - The court case with a resident over the use of R.O.W. of a Bletchingley footpath was concluded and payment awarded. The full payment award of £24,703 was returned in full to the insurers. In 2009/10 - legal fees were in relation to the purchase of the Little Common Lane Allotment land from Thames Water Authority.

7 GRANTS/DONATIONS RECEIVED

A loan of £16,975 was received from the PWLB for the purchase of the Little Common Lane Allotment Land and the creation of additional allotments in land already owned by the Parish Council payable in 2 yearly installments of £1782.88 over 5 years with the last payment on 14/12/14

2 grants of £8,500 from RASP and £17,184.52 from Bletchingley Playground Friends were received towards the creation of a new playground in Bletchingley.

A grant of £1,500 was received from Surrey County Council towards the provision of 2 new gateways for the village.

A grant of £2182.50 was received from the Bletchingley Village Fair Committee towards the purchase of Christmas Lights in the village.

8 HIGHWAYS & RIGHTS OF WAY

This figure represented the costs incurred for repairs to the wooden bus shelter.

9 RESERVED FUNDS

The following funds contained within the total reserves have been earmarked:

Youth Club Donation - £2182

East Surrey Residents Association - £2386

Responsible Financial Officer

Date: